

# UNIVERSITAT ROVIRA I VIRGILI (URV)

## PARTNER INFORMATION FACT SHEET 2024-25

### GENERAL INFORMATION

<b>Name of Institution</b>	Universitat Rovira i Virgili
<b>Erasmus Code</b>	E TARRAGO01
<b>Students Exchange Unit</b>	International Center
<b>Address</b>	Avinguda Països Catalans 17-19 baixos 43007 Tarragona, Spain
<b>E-mail Address</b>	<a href="mailto:mobility@urv.cat">mobility@urv.cat</a>
<b>General Website</b>	Access our website <a href="#">here</a> .

### CONTACT DETAILS OF THE INTERNATIONAL CENTER

<b>Direction</b>	Marina Casals Phone: +34 977 55 84 61 Email: <a href="mailto:marina.casals@urv.cat">marina.casals@urv.cat</a>
<b>International mobility</b>	Núria Golobardes Phone: +34 977 25 6595 Email: <a href="mailto:nuria.golobardes@urv.cat">nuria.golobardes@urv.cat</a> ; <a href="mailto:mobility@urv.cat">mobility@urv.cat</a>
<b>Outgoing mobility</b>	Alexandra Monllaó, Gina Castellón Phone: +34 977 559 754 / +34 977 256 595 Email: <a href="mailto:mobility.out@urv.cat">mobility.out@urv.cat</a> (studies) <a href="mailto:mobility.internship@urv.cat">mobility.internship@urv.cat</a> (traineeships) <a href="mailto:mobility@urv.cat">mobility@urv.cat</a> (staff)
<b>Incoming mobility</b>	Georgina Grau Phone: +34 977 558 129 Email: <a href="mailto:mobility.in@urv.cat">mobility.in@urv.cat</a>
<b>I-Global</b>	Susana de Llobet / Marisol Puga Phone: 977 25 6172 / 977 25 6569 Email: <a href="mailto:iglobal@urv.cat">iglobal@urv.cat</a>

<b>Welcome and Hosting</b>	Marisol Puga / Georgina Grau Phone: +34 977 256 569 / +34 977 558 129 Email: <a href="mailto:hosting@urv.cat">hosting@urv.cat</a>
<b>Strategic Internationalisation Plan</b>	Roc Arola Phone: +34 977 558 725 <a href="mailto:roc.arola@urv.cat">roc.arola@urv.cat</a> / <a href="mailto:international.strategy@urv.cat">international.strategy@urv.cat</a>
<b>International Relations</b>	Rebeca Tomás Phone: +34 977 256 172 Email: <a href="mailto:rebeca.tomas@urv.cat">rebeca.tomas@urv.cat</a> / <a href="mailto:international.strategy@urv.cat">international.strategy@urv.cat</a>
<b>International Strategy</b>	Susana de Llobet Phone: +34 977 25 6172 Email: <a href="mailto:international.strategy@urv.cat">international.strategy@urv.cat</a>
<b>Internationalization at Home and COIL (Collaborative Online International Learning)</b>	Marina Vives Phone: +34 977 558 071 Email: <a href="mailto:marina.vives@urv.cat">marina.vives@urv.cat</a> / <a href="mailto:coil@urv.cat">coil@urv.cat</a>
<b>International Agreements</b>	Susana de Llobet / Jordi Albino Phone: +34 977 256 172 / +34 977 558 241 / +34 977 257 875 Email: <a href="mailto:mou@urv.cat">mou@urv.cat</a>
<b>International Projects</b>	Margarita Wessels Phone: +34 977 464 092 (Tue, Wed, Thu) Email: <a href="mailto:margarita.wessels@urv.cat">margarita.wessels@urv.cat</a>
<b>URV Aurora Office (European University)</b>	Jordi Serra & Blanca Ramírez Phone: +34 977 256 172 / +34 977 297 982 Email: <a href="mailto:aurora@urv.cat">aurora@urv.cat</a>
<b>Financial management</b>	Yolanda Soria / Maria Pons Phone: +34 977 297 065 / +34 977 257 873 Email: <a href="mailto:economy.icenter@urv.cat">economy.icenter@urv.cat</a>

## ADMISSIONS CALENDAR

<b>Nomination Periods (By universities)</b>	1 <sup>st</sup> Semester (Autumn) / Full academic year:	From <b>1<sup>st</sup> April</b> to <b>20<sup>th</sup> May 2024</b>
	2 <sup>nd</sup> Semester (Spring):	From <b>1<sup>st</sup> April</b> to <b>21<sup>st</sup> October 2024</b>

<b>Nomination procedure</b>	Please complete <a href="#">this form</a> to nominate your long term outgoing students.	
<b>Application Deadlines (For students)</b>	1 <sup>st</sup> Semester (Autumn) / Full academic year:	<b>31<sup>st</sup> May 2024</b>
	2 <sup>nd</sup> Semester (Spring):	<b>1<sup>st</sup> November 2024</b>
<b>Application procedure</b>	The student will receive an email from <a href="mailto:mobility.in@urv.cat">mobility.in@urv.cat</a> to complete an <b>application form</b> .	
<b>Orientation sessions</b>	1 <sup>st</sup> Semester (Autumn) / Full academic year:	Beginning of <b>September 2024</b>
	2 <sup>nd</sup> Semester (Spring):	Beginning of <b>February 2025</b>
<b>Welcome days</b>	1 <sup>st</sup> Semester (Autumn) / Full academic year:	Mid- <b>September 2024</b>
	2 <sup>nd</sup> Semester (Spring):	Mid- <b>February 2025</b>

## ACADEMIC CALENDAR

<b>General Academic Calendar</b>	1 <sup>st</sup> Semester (Autumn):	From 9 <sup>th</sup> <b>September 2024</b> to 31 <sup>st</sup> <b>January 2025</b>
	2 <sup>nd</sup> Semester (Spring):	From 3 <sup>rd</sup> <b>February 2025</b> to 20 <sup>th</sup> <b>June 2025</b>
<b>Holidays</b>	Christmas:	From 21 <sup>st</sup> <b>December 2024</b> to 6 <sup>th</sup> <b>January 2025</b>
	Easter:	From 12 <sup>th</sup> to 21 <sup>st</sup> <b>April 2025</b>

## GUIDANCE AND ADMISSIONS

<b>Email Address for Nominations</b>	<a href="mailto:mobility.in@urv.cat">mobility.in@urv.cat</a>
<b>Website for Application and Exchange Information</b>	Access the website <a href="#">here</a> .
<b>Academic Plans and Language Requirements</b>	Check out the general recommendations and specific requirements for each faculty <a href="#">here</a> .

<b>Academic Requirements</b>	Students will have to choose, at least, 50% of the credits from the field of study under which they have been nominated and, therefore, agreed upon in the bilateral agreement.
<b>Training Opportunities</b>	<p><b>Training placements</b> can be allocated upon request by sending a CV and a presentation letter, except in the field of Economics and Business and Communication studies.</p> <p><b>Smile Programme</b> offers a work placement opportunity for all incoming student, especially those who might wish to have a teaching experience in schools in English language, but also in French and Germany languages. Incoming students working as language assistants can obtain 6 ECTS credits after completing 40 hours of work placement.</p>
<b>Registration</b>	<p>Exchange students must complete an URV online application and attach the required documents.</p> <p>On their arrival, students must attend a welcome session (virtual or in person), visit their academic coordinator and request enrolment at the Campus secretariat.</p>
<b>Mandatory Admission Documents</b>	<ul style="list-style-type: none"> <li>· <b>Online Application</b></li> <li>· <b>Learning Agreement / Training Agreement</b></li> <li>· <b>Academic Transcript of Records</b> or <b>Invitation Letter</b> for internship trainees and PhD students</li> <li>· <b>Colour photo</b></li> <li>· <b>Identity card/Passport</b></li> <li>· <b>European Health Insurance Card / International Health Insurance</b></li> </ul>
<b>Supplementary Admission Documents</b>	<ul style="list-style-type: none"> <li>· <u>Criminal/Sexual Offence Record</u> (<u>only for Nursing, Medicine and Teaching students</u> who perform a training period in a hospital or school)</li> <li>· Language certificate when mandatory according to the <a href="#">Language Requirements</a> mentioned above.</li> </ul>