



An die  
Universität Konstanz  
Abteilung Studium und Lehre  
Studierenden-Service-Zentrum  
78457 Konstanz  
GERMANY

**Contact**

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[www.uni.kn/en/study/get-in-touch](http://www.uni.kn/en/study/get-in-touch)

Initial resp.  Follow-up-Application  
for exemption from paying tuition fees for the  
Master programme in German Law LL.M.

<b>Surname, first name:</b>		<b>Student ID no.</b> (applicant no.):	01/
<b>Address (street, post code, city):</b>			
<b>Phone/mobile/email:</b>			

**Important:** Please check off the applicable and enclose all required documents!  
Legal basis: § 6 Statute for Tuition Fees for the Master programme LL.M. (LL.M.-Statute)

**I apply for an exemption from paying tuition fees according to**

<b>Summer Semester:</b>	20 ____	resp. <b>Winter Semester:</b>	20 ____ / 20 ____
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**for the following reason:**

**Child education and care**, in case the child is under the age of 14 years old at the beginning of the particular semester (§ 6 paragraph 1 No. 1 LL.M.-Statute).

Verifications:

1. Birth certificate of the child (only for **first** applications) and
2. Actual confirmation of registration which brings evidence that you live in community with your child. You get this certificate at your local registration office.

**Disability** according to § 2 Ninth Book of Social Code (SGB IX) or **comparable chronic disease** is given which **considerably impedes studies** (§ 6 paragraph 1 No. 2 LL.M.-Statute).

Verifications:

1. Degree of disability **50% and more:**  
As a rule the submission of a valid identification of severe disablement is sufficient.
2. Degree of disability **under 50%:**  
Submission of the notification of the pension office according to § 69 SGB IX.
3. Chronic disease, which is comparable with a severe disability:  
Submission of a short medical report of a specialist which explains intelligibly the character and the considerable impediment of the chronic disease on the studies.

**Please turn over!**

**Giftedness** according to the effective regulations of the Statute for Tuition Fees (§ 6 paragraph 2 in connection with § 7 LL.M.-Statute).

Verifications:

Proof of admittance in one of the nationwide operative scholarship systems which are supported by the Federal Ministry of Education and Research. This verification should include the exact duration of the scholarship (§ 7 paragraph 5 LL.M.-Statute).

**Named list of scholarship systems and additional accepted organizations:**

For **all** LL.M. students based on § 7 paragraph 3 LL.M.-Statute:

Studienstiftung des deutschen Volkes e.V.	Konrad-Adenauer-Stiftung e.V.
Heinrich-Böll-Stiftung e.V.	Friedrich-Ebert-Stiftung e.V.
Hans-Böckler-Stiftung	Rosa-Luxemburg-Stiftung e.V.
Friedrich-Naumann-Stiftung	Hanns-Seidel-Stiftung e.V.
Cusanuswerk – Bischöfliche Studienförderung	Evangelisches Studienwerk Villigst e.V.
Ernst-Ludwig-Ehrlich-Studienwerk e.V.	Stiftung der Deutschen Wirtschaft gGmbH
Avicenna-Studienwerk ( <i>analog</i> )	

Furthermore for **foreign** LL.M. students based on § 7 paragraph 4 LL.M.-Statute:

Deutscher Akad. Austauschdienst e.V. (DAAD)	Katholischer Akad. Austauschdienst (KAAD)
Evangelischer Entwicklungsdienst e.V. (EED)	Fulbright-Kommission
Russlandfonds der Deutschen Wirtschaft e.V.	World University Service e.V. (WUS)
Landesstiftung Baden-Wuerttemberg gGmbH	

Scholarship holders from other foundations with selection criteria based on academic performances may equally get an exemption from paying tuition fees (§ 7 paragraph 6 LL.M.-Statute). Finally, foreign students who study in Konstanz through exchange programmes or through other higher education partnership programmes are exempted from general tuition fees (§ 6 paragraph 3 LL.M.-Statute).

**Important advices and statement to this application:**

Please submit either originals with a copy or official certified copies if possible. Applications for exemption must be filed by before beginning of the lecture period (§ 6 paragraph 5 sentence 2 LL.M.-Statute). I assure with my signature to the best of my knowledge the sufficiency and accuracy of my data. I am aware of the fact that all of my data are the basis for a possible exemption from paying tuition fees and that I have to give immediate notice about any subsequent changes.

If evidence for incomplete or untrue statements is existent, the University of Konstanz is authorised to ask for further documents.

.....

City, date

**X**

.....

Your signature

Interne Bearbeitungsvermerke:

Befreiung  ja  nein von \_\_\_\_\_ bis \_\_\_\_\_

Handzeichen: \_\_\_\_\_ Datum: \_\_\_\_\_ Last update: September 2024