



## **Senior Fellowship - Guidelines for referees**

The referee's statement supports the Executive Committee of the Zukunftscolleg and its peer reviewers in the selection process for granting a Senior Fellowship.

You will find below a list of guiding questions that should provide help when writing the letter of reference.

### **Relationship between the referee and the applicant**

- How long has the referee known the applicant? How familiar is the referee with the applicant (e.g. from previous collaborations, conferences, publications; former student)?
- Is the referee's research field similar to the applicant's research area?

### **Professional qualifications of the applicant**

- What is the applicant's special area of research?
- Is the applicant an internationally accepted expert in the special area of research (publications with high impact, contribution to advancing the research area)?
- How can the applicant's academic activities of the last five years be judged?

### **Expectations for the future and recommendations**

- What contributions can be expected from the applicant with respect to the advancement of the research area in the near future?
- Other comments?

### **Formal aspects of the statement**

- Please state your full name, academic status and the name and address of your home institution.
- The letter has to include date and signature of the referee.
- The Letters of Reference can be submitted separately to [Zukunftscolleg.Seniors@uni-konstanz.de](mailto:Seniors@uni-konstanz.de)