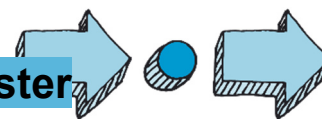


Re-registration

Continuation of studies in the following semester



General Information

Students registered at the University of Konstanz who wish to continue their admitted studies in the next semester must state this **explicitly**. This statement is done by paying the due contributions. You can only **transfer** the due fees. As purpose of payment you have to use an individual 13-digit code.

Deadlines

The statement for re-registration has to be done

- for the proximate summer term: **15 January – 15 February**
- for the proximate winter term: **15 July – 15 August**

Students who do not meet the deadline for paying the required fees and contributions will at first receive a (billable) reminder (15 Euro). In case there is still no payment, the student will be exmatriculated ex officio.

Fees

You can check the outstanding fees in the ZEuS Portal by selecting "**Bills and payments**":

<https://zeus.uni-konstanz.de> → ZEuS log in → "My Studies" → "Student Service" → "Bills and payments"

Transfer

Transfer the amount with the correct purpose of payment by using the following bank details:

Remittee:	Universität Konstanz	Bank:	BW-Bank Konstanz
Bank Code:	60050101	Account number:	7486501274
IBAN:	DE92600501017486501274	BIC/SWIFT:	SOLADEST600

The purpose of payment:

The purpose of payment is made up of 13 numbers.

Please do not enter any gaps or add additional letters or numbers to this 13-digit number.

Position:	1	2	3	4	5	6	7	8	9	10	11	12	13	
Example	1	2	6	1	2	3	4	5	6	7	2	4	1	
Note:	Unchanging			Student ID/matriculation number: replace with your own (7-digits after 01/)							Year in which you want to be re-registered		1 = SuSe	2 = WiSe

Note: Please note that in case of a transfer the re-registration is done when the transferred amount is credited on the account of the Cash Office of the University of Konstanz and with the booking of your payment by the Division of Student Affairs and Teaching.

The new data sheet and enrolment certificate

The new data sheet ("Datenkontrollblatt") with the semester sticker for the next semester will be sent to you by regular mail after the successful re-registration.

The new enrolment certificate will be made available to you in ZEuS:

<https://zeus.uni-konstanz.de> → ZEuS log in → "My Studies" → "Student Service" → "Reports"

Seezeit

If you continue to live in a student accommodation of Seezeit, please don't forget to upload the new enrolment certificate of the new semester to the Seezeit portal as soon as possible: <https://t11host.eu/SWKN/#maintenance>