

Funding guidelines

of the

Dr August and Annelies Karst Foundation

The Dr August and Annelies Karst Foundation was established in 2014 by the Konstanz couple Dr August und Annelies Karst. The foundation is based in Konstanz and supports future-oriented projects in the field of the humanities at the University of Konstanz.

1. Relevant disciplines

The foundation provides up to 4,000 euros in funding for projects in the humanities at the University of Konstanz. Projects related to the humanities in terms of content are also eligible for funding, for example, in the philosophy of law or the history of law.

The types of supported projects include: research work, work on an edition, research events and exhibitions, material resources and, in well-founded exceptional cases, publication projects, e.g. translations, proofreading, open access funding. Projects that support the University of Konstanz's sustainability strategy are especially welcome.

Not eligible for funding:

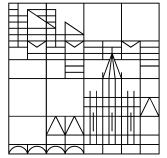
- Research awards
- Scholarship
- Staff positions – Funding can be provided for student assistant positions as these fall under "material resources".
- Event and publication series
- Start-up funding
- Projects that can be funded by public research grants (DFG, DAAD etc.)
- Printing of manuscripts that have already been published

2. Target group

Students, doctoral researchers, post-docs and professors at the University of Konstanz.

3. Call

The call for the project funding is issued within the university by the staff units Communications and Marketing, University Development, Research and Transfer as well as by the university departments and faculties. Professors, directors of the faculty administration and heads of departments also contact potential applicants directly.



4. Application | Application deadline

Application documents: cover letter/letter of motivation, project description (abstract) including time line, cost and financing plan (max. 3 A4 pages), if necessary supplemented by publications, citations, etc.), and a curriculum vitae. For publication projects, please also submit the manuscript and a publication commitment.

Please include a summary in German for English project descriptions. Researchers without German language skills will be supported in translating their project outlines. The financing plan provides information about income and expenses as well as any additional funding partners. All the required documents should be submitted in a single PDF file with a maximum size of 5 MB to stiftungen@uni-konstanz.de. The name of the file should be "lastname_givenname_project".

You may apply several times, but not for the same project. Funding is provided for projects that have not yet begun.

5. Selection process

Decisions on applications are made by the foundation's Board of Directors at its meetings. Applicants will be notified of the foundation board's decision in writing. Application deadlines will be published ahead of time and can be requested from the foundation office.

6. Payment | Use of funds

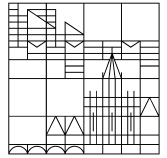
For each project, the University of Konstanz creates a project account. This account will be communicated to the project leader and made available for financial processing. The Division of Finance and Controlling at the University of Konstanz manages the account.

The funds can be used for investments, material resources and travel costs in the context of the project. The funds have to be used within two fiscal years.

If the project leader leaves the university during the project period but continues the project, the University of Konstanz will still remain responsible for paying out the funding.

If they do not continue the project or if the funds will not be used completely, the (remaining) funds have to be transferred to the foundation's account:

Account holder	Dr. August und Annelies
Karst Stiftung Bank	Sparkasse Bodensee
IBAN	DE96 6905 0001 0026 0980 95
BIC/SWIFT	SOLADES1KNZ



7. Reporting requirements

The project leader submits a final report covering the following (max. 2 A4 pages):

1. Project report
 - Project description focussing on project measures
 - Goals and impacts achieved
2. Financial report
 - Printout of the project account over entire project duration
 - Explanation of expenses, if applicable

The documents have to be sent as a single PDF to stiftungen@uni-konstanz.de. The name of the file should be „lastname_givenname_project-report“.

8. External presentation | Publication

The project leader undertakes to refer to the project funding by the Dr August and Annelies Karst Foundation in project media (analogue and digital) in a suitable manner.

It is mandatory to submit, without being prompted to do so, a summary in everyday language in the form of a press release (Word document with a maximum of 500 characters and at least one photo with credit information) and send it to (stiftungen@uni-konstanz.de). This text will be published in media of the university.

More at – uni.kn/karst-foundation