



To the
University of Konstanz
Division of Student Affairs and Teaching
Student Service Centre
78457 Konstanz, Germany

Contact

Phone: +49 7531 88 -3636 / -5155

Email via contact form:
www.uni.kn/en/study/get-in-touch/

First or follow-up application
for admission as a guest auditor

Last name, first name:			Guest auditor No.: (if available)	
Nationality:		Birth date:	Place of birth:	
Address (street, post code, city):			Gender:	
Phone/mobile/email:				

I apply for admission as a guest auditor at the University of Konstanz in the

summer semester:	20 ____	winter semester:	20 ____ / 20 ____
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for the courses mentioned below.

I have read the information about the admission process included on the back of this application. I confirm that the information I have provided is complete and correct. Since the guest auditor fee of 50 euros is due once the university receives this application, I will immediately transfer the amount to the bank account of the University of Konstanz (bank details on the next page). I know that I will receive my guest auditor permit only after the University of Konstanz has received the fee.

I will collect the permit myself Please send me the permit by mail.

.....
Place, date

X.....
Signature

Subject	Course	Lecturer	Lecture period (weekly course hours (SWS))	Confirmation from the department (stamp and signature, see next page).

Admission of guest auditors:

§ 19 of the University of Konstanz admission and enrolment requirements (ZimmO):

Depending on admission capacity, persons with a corresponding educational background may be admitted as guest auditors upon application (§ 64 para. 1 Landeshochschulgesetz LHG (state law on higher education)). The application has to be submitted to the Student Service Centre (SSZ, on level B4) by the start of the lecture period of the corresponding semester. Admission (permit as a guest auditor) will be granted for one semester at a time. Guest auditors are not members of the University of Konstanz. They are not eligible to complete performance assessments. Coursework completed as a guest auditor will not be recognized in the context of a study programme. Guest auditors have to pay a fee. This fee is due as soon as the University of Konstanz receives this application. At the University of Konstanz, this fee amounts to 50 euros per semester and person for guest auditors (§1 para. 1 Verwaltungsgebührensatzung der Universität Konstanz (university statutes on administrative fees)).

The university's **online course catalogue** is available at <https://zeus.uni-konstanz.de>.

Language classes at the Language Institute (SLI):

Student intake for language classes is limited. As a guest auditor, please contact SLI@uni-konstanz.de before the end of the registration deadline.

Courses in subjects with **restricted admission**:

If you wish to participate in courses in a subject with restricted admission, you need authorization to do so. A list of contact persons is available on our [guest auditor website](#). The person responsible will confirm the authorization on the first page of this application.

Authorization required

Biology
History*
Literature
Politics and public administration
Psychology
Law
Sociology*
Sports
Language classes at the Language Institute (SLI)
(**excluding** German)
Economics

Authorization is not required

Chemistry
Computer science
Linguistics
Mathematics
Philosophy
Physics

* You only need to obtain permission from the respective lecturer to attend the lectures (e.g. via email).

Payment, bank details and payment reference:

Please transfer the fee of 50 euros to the University of Konstanz bank account and indicate as **payment reference** "**230100000443 Gasthoerergebuehr**".

Please use the bank details below in SEPA format for all transfers:

IBAN: DE92 6005 0101 7486 5012 74 | BIC: SOLADEST600

Bank name: Baden-Wuerttembergische Bank in Stuttgart

For internal use:

Gasthörererlaubnis erteilt ja nein für Semester: _____

Gebühr 50 Euro bezahlt am _____ oder nein, wegen _____

Gasthörrnummer: _____ Handzeichen: _____ Datum: _____

As of: November 2023